

This checklist provides a list of files that should be included with your CyberGrants application. Files should be uploaded and named in the specified format. **Applications missing required information or documents will not be accepted.**

Question	Upload Name	Upload Format	
<i>Organization Information</i>			
	Board of Directors	Agency Name – Board of Directors FY XX-XX	Excel Workbook
	Organizational Chart	Agency Name – Organizational Chart FY XX-XX	PDF
	Nonprofits First Accreditation Award Letter (If Applicable)	Agency Name – Accreditation FY XX-XX	Not specified
	Standards of Accountability	Agency Name – Standards of Accountability FY XX-XX	Not specified
	Certificate of Compliance	Agency Name – Certificate of Compliance FY XX-XX	Not specified
<i>Organization Financial Information</i>			
	FY 22-23 Operating Budget	Agency Name – Operating Budget FY XX-XX	Not specified
	Year-to-Date Financial Statement	Agency Name – Financial Statement FY XX-XX	Not specified
	Financial Audit or Reviewed Financial Statements	Agency Name – Audited/Reviewed Financial Statements FY XX-XX	Not specified
	Management Letter (If Applicable)	Agency Name – Management Letter FY XX-XX	Not specified
	Response to Management Letter (If Applicable)	Agency Name – Response to Management Letter FY XX-XX	Not specified
	Communication to Audit Committee (If Applicable)	Agency Name – Communication to Audit Committee FY XX-XX	Not specified
	IRS Form 990	Agency Name – IRS Form 990 FY XX-XX	Not specified
<i>Request Information</i>			
	Partner Letter(s) or MOU(s) (If Applicable)	Agency Name – Program Partners FY XX-XX	PDF document
	Program Services Flow Chart	Agency Name – Program Services Flow FY XX-XX	PDF document
	Program Budget	Agency Name – Program Name Program Budget FY XX-XX	Excel workbook
	Letters of Funding Confirmation	Agency Name – Funding Confirmation FY XX-XX	Not specified
	Additional Information	Agency Name – Additional Info FY XX-XX	PDF document